

AGENDA

Executive Committee Meeting

Videoconference OR

Jefferson County Courthouse
311 S. Center Avenue, Room C2003
Jefferson, WI 53549

Wednesday, December 27, 2023

8:30 a.m.

Executive Committee

Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the November 29, 2023 Executive Committee Meeting Minutes
7. Approval of the December 12, 2023 County Board Meeting Minutes
8. Discussion and possible action on Milwaukee County Autopsy Agreement
9. Strategic Plan Update – Branding, Implementation Plan, Priority Based budget, Strategic Marketing
10. Discussion on amending Board Rules
11. Discussion on County Board Orientation
12. Financial Reports
 - a. Administration
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. County Clerk
13. County Administrator's monthly report
14. Assistant to the County Administrator's monthly report
15. Discussion and possible action on tentative future meeting schedule and agenda items
The next scheduled meeting date: January 31, 2024 at 8:30 a.m.
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COMMITTEE MINUTES

November 29, 2023

Executive Committee

1. Call to Order

Meeting was called to order by Wineke at 8:30 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke.

Others Present: Ben Wehmeier, County Administrator; Michael Luckey, Supervisor Anita Martin, Danielle Thompson, Corporation Counsel; Supervisor Walt Christensen

Others Present via ZOOM: Sarana Stolar, Corporation Counsel

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

Christensen and Martin spoke on suggested county board rule changes.

6. Approval of the October 25, 2023 Executive Committee Meeting Minutes

Draft minutes were provided for review.

Motion by Poulson/White to approve the October 25, 2023 Executive Committee meeting minutes as printed. Motion passed 5-0.

7. Approval of October 24, 2023 County Board minutes

Draft minutes were provided for review.

Motion by Fitzgerald/Poulson to approve the October 24, 2023 County Board minutes as printed. Motion passed 5-0.

8. Approval of the November 14, 2023 County Board minutes

Draft minutes were provided for review.

Motion by Fitzgerald/Poulson to approve the November 14, 2023 County Board minutes as printed. Motion passed 5-0.

9. Strategic Plan Update – Branding, Implementation Plan, Priority Based Budget, Strategic Marketing

Wehmeier talked about the scoring sheet for Priority Based Budgeting process and moving on with more strategic marketing with Discover Wisconsin and Uniquely Wisconsin. Luckey said that the final strategic plan document is complete. He is looking into strategic plan banners and other ideas to provide visual representation of the County priorities. Implementation teams are being assembled to determine action steps. There will be an update on the implementation process at the February County Board. The new Jefferson County logo will be launched soon. No action taken.

10. Discussion on amending Board Rules

Suggested Board Rule changes were provided for review. The committee discussed the suggested changes. Thompson will revise the Board Rules to include suggested changes and bring them back to the committee at the next meeting for review. No action taken.

11. Discussion on county board orientation

Wehmeier and Luckey discussed feedback they received for county board orientation. No action taken.

12. Discussion and possible action to enter into an Intergovernmental Agreement to provide Geographical Information Services (GIS) to the City of Fort Atkinson and Watertown.

Wehmeier said that this has been discussed by the Planning and Zoning Committee. This would be a new shared GIS position.

Motion by Poulson/White to enter into an intergovernmental agreement with the cities of Fort Atkinson and Watertown. Motion passed 5-0

13. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

14. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: Meeting with County Executive Farrow, UW Extension meeting related to shared position water study, union meetings, meetings with Discover Wisconsin, Habitat for Humanity expanding to Jefferson County, WMMIC meetings, housing funding, judicial rotation/structure change meetings, Fair Park, CJCC Coordinator position search, served on City of Fort Atkinson interview panel. No action taken.

15. Assistant to the County Administrator's monthly report

Luckey gave a verbal report highlighting the following: work on the Strategic Plan, working on implementing Financial Empowerment Center(FEC) for all residents, funded by a grant. EMS options, meeting with all supervisors, broadband projects. No action taken.

16. Convene in closed session pursuant to state statute 19.85 (1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to conduct the County Administrator's annual review and discuss the County Administrator's contract, including but not limited to, the method and criteria used for evaluating the County Administrator's performance.

Motion by Nass/Fitzgerald to convene in closed session. Motion passed by roll call vote.

17. Reconvene in open session for discussion and possible action on items discussed in closed session" following the closed session notice.

Motion by Poulson/White to reconvene in open session. Motion passed 5-0.

Motion by Poulson/Fitzgerald to give the Administrator his step increase and annual performance bonus for 2023. Motion passed 5-0.

18. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – December 27, 2023 at 8:30 a.m.

Agenda Items:

- Approval of November 29, 2023 Executive Committee minutes
- Approval of December 12, 2023 County Board minutes
- Strategic Plan Update – Branding, Implementation Plan, Priority Based Budget, Strategic Marketing
- Discussion on amending Board Rules
- Discussion on County Board Orientation
- Financial Reports
- County Administrator's Monthly Report
- Assistant to the County Administrator's Monthly Report

19. Adjourn

Motion by Poulson/Fitzgerald to adjourn. Motion passed 5-0.

AUTOPSY AGREEMENT
with
Jefferson County

This **AUTOPSY AGREEMENT** (the “PSA” or “Agreement”) is dated as of January 1, 2024 (the “**Effective Date**”) and is between **Milwaukee County**, a Wisconsin municipal body corporate represented by its Medical Examiner (the “**County**”) and **Jefferson County**, a Wisconsin municipal body corporate represented by its Medical Examiner with a primary place of business at 104 W. Linden Drive, Jefferson, WI 53549 (the “**Contractor**”) combined to be considered the Parties to this Agreement (“**Parties**”).

ACCORDINGLY, intending to be legally bound, the Parties agree as follows:

1. Scope of Services.**1.1 Autopsy Services.**

Milwaukee County shall provide autopsy services to Contractor on location at the Milwaukee County Medical Examiner's Office. Milwaukee County shall provide for storage of bodies at the Milwaukee County Medical Examiner's Office (and no other Medical Examiner/Coroner Offices) for a period not to exceed forty-eight (48) hours following the completion of the autopsy/external examination. After this forty-eight (48) hour period, fees for storage shall be paid by Contractor as outlined in Section “1.7” below. Autopsies shall include all pathologist dissection, routine toxicology performed by Milwaukee County Toxicology Laboratory, photography, digital radiography, and routine histology services. In no event shall this Agreement be construed to obligate Milwaukee County to accept any decedent for autopsy nor shall Contractor be obligated to send any decedent for autopsy to Milwaukee County. Milwaukee County is not responsible for making alternate arrangements for autopsies. If a requested toxicology and/or histology service is not available at the Milwaukee County Medical Examiner's Office or if the sample is not the matrix the Milwaukee County Medical Examiner usually runs, the Milwaukee County Medical Examiner will consult with Contractor and will at Contractor's separate direction send the sample to an appropriate reference laboratory. This entire cost of third-party testing incurred by the Milwaukee County Medical Examiner's Office will be billed back to Contractor in addition to any testing done.

1.2 Toxicology.

When possible, Milwaukee County will comply with Contractor's designation of a toxicology laboratory to perform toxicological analysis on Contractor's autopsy cases. Contractor shall specify its choice of a toxicology laboratory at the time it reports the case to the Milwaukee County Medical Examiner's Office. If Contractor selects a toxicology laboratory other than Milwaukee County, Contractor shall ensure that both Contractor and Milwaukee County receive a copy of the toxicology report, and Contractor shall ensure that it is invoiced directly for such toxicology services.

1.3 Reports and Digital Imagery.

Milwaukee County shall provide Contractor with a written autopsy protocol (or external examination report) in a timely manner, adhering to the turn-around-times required for accreditation by the National Association of Medical Examiners (NAME). If Contractor selects Milwaukee County as a toxicology laboratory, Milwaukee County shall provide Contractor with the toxicology report in a timely manner, adhering to turn-around times

required for accreditation by NAME. Milwaukee County agrees that provisional examination findings will be provided within twenty-four (24) hours of autopsy/external examination completion. A digital copy of any and all photographs and radiographic images taken during each autopsy/external examination performed shall be provided to the Contractor. The Parties agree that cause of death determinations are not expected in external examinations.

1.4 Courtroom Testimony.

Milwaukee County shall provide courtroom testimony concerning any autopsy performed by the Milwaukee County Medical Examiner's Office at the rate defined in Section 3, Compensation & Payment.

1.5 Additional Services.

Any additional services requested by the Contractor of Milwaukee County may be provided by Milwaukee County as agreed by the Parties, at the rate negotiated and/or agreed between the Parties for such services. The Contractor shall pay all costs for additional toxicology, serology/laboratory testing, odontology, anthropology, neuropathology, cardiopathology, genetic testing and/or other services (e.g., expert witness testimony and other consultant fees) that the Contractor requests Milwaukee County to perform.

1.6 Intake Requirements.

Prior to transporting any decedent to the Milwaukee County facility, the Consultant official authorizing and requesting an autopsy shall contact the Milwaukee County Medical Examiner to ensure that the Medical Examiner is able to receive/store and/or perform the autopsy. The Contractor shall be responsible for the transport of decedents on whom they are requesting examinations to and from the Milwaukee County Medical Examiner's Office and shall be responsible for the logistics, liability and costs related to any such transport.

1.7 Storage of Bodies.

The County shall provide usual and customary storage for up to forty-eight (48) hours following the completion of autopsy or external examination for bodies received from the Contractor at no charge to the Contractor. Following this forty-eight (48) hour period, the County's regular storage policy and fees shall apply if additional storage is required. The County further shall not accept additional bodies for autopsy from Contractor if bodies are not removed within the forty-eight (48)-hour period. Failure to remove a body or bodies from the Milwaukee County Medical Examiner's facility within forty-eight (48) hours following examination may result in refusal by Milwaukee County to accept additional bodies for autopsy from the Contractor.

1.8 Custodian of Records.

All records associated with Contractor's cases shall be considered the Contractor's records and the Contractor shall remain identified as the custodian of these records for purposes of public records requests. Reports and records generated by the Milwaukee County Medical Examiner's Office shall be sent to the Contractor as soon as completed. Requests for records of Contractor's cases received by the Milwaukee County Medical Examiner's Office shall be promptly transmitted to the Contractor for response. Milwaukee County may maintain copies of records related to the Contractor's cases to allow Milwaukee County personnel to answer questions while the case is pending, as well as following the completion of the case.



2. Term and Termination.

2.1. Term.

This Agreement shall commence on the Effective Date and shall continue in full force and effect until **31 December 2024** unless terminated in accordance with this Section (such period, the “Term”).

2.2. Funding Contingency.

Both Parties to this Agreement understand that the Agreement is subject to funding continuation by their respective elected officials, and if funding for either the Milwaukee County Medical Examiner's Office or Contractor's payment for cases performed by the Milwaukee County Medical Examiner's Office is withdrawn by such party's county board, this agreement may be terminated.

2.3. Termination.

Either party further reserves the right to terminate the Agreement at any time for any reason by giving the other party thirty (30) days written notice of such termination.

2.4. Payment for Services Upon Termination.

In the event of termination pursuant to this Section 2, Contractor shall pay Milwaukee County for all services on all cases examined up to the date of termination. Fees billed by outside agencies, laboratories and consultants on these cases remain the financial responsibility of the Contractor.

3. Compensation & Payment.

3.1. Compensation.

Contractor shall compensate Milwaukee County a total of \$1800 for each autopsy performed and \$900 for each external examination performed. These fees include all pathologist dissection, routine toxicology, photography, digital radiography, and routine histology services. Expert court testimony is not included in these fees. Milwaukee County provides expert testimony concerning any autopsy or external examination performed by the County at a rate of \$500 per hour. This fee applies to any conferences, liaison, pretrial conferences, criminal depositions, inquests, exhumations, and related travel time requested of Milwaukee County. All requests for professional services originating from the Contractor's County District Attorney's Office will be billed directly to that office for payment. All costs of disinterments shall be paid by the Contractor.

3.2. Payment Terms.

The Contractor will pay all invoices within 30 days of receipt. The County will submit invoices to the following recipient:

Department Name:	
Division Name:	
County Contact Title:	
Department Address:	
Department Email:	

4. County Rights of Access and Audit.

The Contractor, Lessee, or other party to the Agreement, its officers, directors, agents, partners and employees shall allow the County Audit Services Division and department contract administrators (collectively referred to as "Designated Personnel") and any other party the Designated Personnel may name, with or without notice, to audit, examine and make copies of any and all records of the Contractor, Lessee, or other party to the Agreement, related to the terms and performance of the Agreement for a period of up to three years following the date of last payment, the end date of this Agreement, or activity under this Agreement, whichever is later. Any subcontractors or other parties performing work on this Agreement will be bound by the same terms and responsibilities as the Contractor. All subcontracts or other agreements for work performed on this Agreement will include written notice that the subcontractors or other parties understand and will comply with the terms and responsibilities. The Contractor, Lessee, or other party to the Agreement, and any subcontractors understand and will abide by the requirements of Section 34.09 (Audit) and Section 34.095 (Investigations Concerning Fraud, Waste, and Abuse) of the Milwaukee County Code of Ordinances ("MCCO").

5. Non-Discriminatory Contracts.

5.1. Compliance with MCCO §56.17(1a).

In the performance of work or execution of this contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, age, sex, sexual orientation, gender identity and gender expression, disability, marital status, family status, lawful source of income, or status as a victim of domestic abuse, sexual assault or stalking, which shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeships. The contractor will post in conspicuous places, available for employment, notices to be provided by the county setting forth the provisions of the nondiscriminatory clause. A violation of this provision shall be sufficient cause for the County to terminate the contract without liability for the uncompleted portion or for any materials or services purchased or paid for by the contractor for use in completing the contract.

5.2. Compliance MCCO §56.17(1d).

The Contractor agrees that it will strive to implement the principles of equal employment opportunities through an effective affirmative action program, and will so certify prior to the award of the contract, which program shall have as its objective to increase the utilization of women, minorities and handicapped persons, and other protected groups, at all levels of employment in all divisions of the contractor's workforce, where these groups may have been previously under-utilized and under-represented. The contractor also agrees that in the event of any dispute as to compliance with the aforesaid requirements, it shall be his/her responsibility to show that he/she has met all such requirements.

5.3. Violations.

When a violation of the non-discrimination, equal opportunity or Affirmative Action provisions of this Section has been determined by County, Contractor shall immediately be informed of the violation and directed to take all action necessary to halt the violation, as well as such action as may be necessary to correct, if possible, any injustice to any person adversely affected by the violation, and immediately take steps to prevent further violations.

If, after notice of a violation to Contractor, further violations of the Section are committed during the term of the Agreement, County may terminate the Agreement without liability for the uncompleted portion or any materials or services purchased or paid for by the Contractor for use in completing the Agreement, or it may permit Contractor to complete the Agreement, but, in either event, Contractor shall be ineligible to bid on any future contracts let by County.

6. Indemnity; Limitation of Liability.

To the fullest extent permitted by law, the Contractor shall indemnify and hold Milwaukee County harmless from and shall defend Milwaukee County against any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect of or arising from the performance of this Agreement, and the Contractor does hereby agree to indemnify and hold Milwaukee County harmless from any and all damages, loss, or liability of any kind, whatsoever, by reason of injury to any third person occasioned by any negligent act, error, or omission of Milwaukee County, its agents, employees, or other persons from whom Milwaukee County is legally liable, in rendering or failing to render services with regard to the performance of this Agreement. The Contractor will at its cost and expense defend and protect Milwaukee County against any and all such claims and demands. Each Party's respective liabilities shall be limited by Wisconsin Statutes §345.05(3) for automobile and §893.80(3) for general liability.

7. Insurance.

7.1 County's Insurance

Milwaukee County is a municipal body corporate that self-funds for liability under Wis. Stat. §§ 893.80 and 895.461(1), and for automobile liability under Wis. Stat. § 345.05. Milwaukee County is also permissibly self-insured under Wis. Stat. § 102.28(2)(b) for Workers' Compensation. This protection is applicable to Milwaukee County officers, employees and agents while acting within the scope of their employment or agency.

7.2 Contractor's Insurance

The Contractor understands and agrees that financial responsibility for claims or damages to any person, or to Contractor's employees and agents, shall rest with the Contractor. The Contractor may affect and maintain any insurance coverage, including, but not limited to, Worker's Compensation, Employers Liability and General Contractual, Profession and Automobile Liability, to support such financial obligations. The indemnification obligation, however, shall not be reduced in any way by existence or non-existence, limitation, amount or type of damages, compensation or benefits payable under Worker's Compensation laws or other insurance provisions.

The Contractor shall provide evidence of the following coverages and minimum amounts:

Commercial General Liability Insurance including contractual coverage: The limits of this insurance for bodily injury and property damage combined shall be at least:

Each Occurrence Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products – Completed Operations Limit	\$2,000,000
Personal and Advertising injury Limit	\$1,000,000

Automobile Liability Insurance:

Should the performance of this Agreement involve the use of automobiles, Contractor shall provide comprehensive automobile insurance covering the ownership, operation and maintenance of all owned, non-owned and hired motor vehicles. Contractor shall maintain limits of at least \$1,000,000 per accident for bodily injury and property damage combined.

Workers' Compensation Insurance:

Such insurance shall provide coverage in amounts not less than the statutory requirements in the state where the work is performed, even if such coverages are elective in that state.

Employers Liability Insurance:

Such insurance shall provide limits of not less than \$100,000 per occurrence for bodily injury; \$100,000 per employee for bodily injury by disease, and \$500,000 policy aggregate.

It is understood and agreed that coverages that apply to the services inherent in this Contract will be extended for two (2) years after completion of all work contemplated in this project if coverage is written on a claims-made basis.

The Contractor shall certify and make available loss information from any Insurer as to any claims filed or pending against any and all professional liability coverages in effect for the past five (5) years, if requested.

The Contractor shall certify to inform the County of any claims filed for errors and omissions that may be covered under professional coverages pursuant to the work within ten (10) days of notice of the occurrence or claim filing, whichever is sooner.

Deviations and waivers may be requested in writing based on market conditions to the County Director of Risk Management. Approval shall be given in writing of any acceptable deviation or waiver to the Contractor prior to the Contractor effecting any change in conditions as contained in this section. Waivers shall not be unduly withheld nor denied without consultation with the Contractor.

It is understood that the Contractor will obtain information on the professional liability coverages of all subcontractors in the same form as specified above for review of the County.

8. Force Majeure.

Milwaukee County shall not be liable for failure to perform any duty or obligation where such failure has been occasioned by any act of God, fire, pandemic, war or terrorism, or any cause outside the reasonable control of the County.

9. Notices.

All notices with respect to this Agreement shall be in writing. Except as otherwise expressly provided in this Agreement, a notice shall be deemed duly given and received upon delivery, if delivered by hand or via e-mail, or three days after posting via US Mail, to the party addressed as follows:

To Contractor:

To County:



Autopsy Agreement
Jefferson County

Jefferson County Medical Examiner
ATTN: Medical Examiner
Jefferson County Courthouse
311 S. Center Ave., Room 114
Jefferson, WI 53549
ntesch@jeffersoncountywi.gov

Milwaukee County Medical Examiner
ATTN: Medical Examiner
933 West Highland Ave.
Milwaukee, WI 53233
wieslaw.tlomak@milwaukeecountywi.gov

With a Copy to:

Milwaukee County Corporation Counsel
901 N. 9th Street, Room 303
Milwaukee, WI 53233
Margaret.Daun@milwaukeecountywi.gov

Either party may designate a new address for purposes of this Agreement by written notice to the other party.

10. Public Records.

The Parties understand that each is bound by the public records law, and as such, all the terms of this Agreement are subject to and conditioned on the provisions of Wis. Stat. § 19.21, et seq. Both Parties hereby agree to be obligated to assist the one another in retaining and timely producing records that are subject to the Wisconsin Public Records Law upon any statutory request having been made, and that any failure to do so shall constitute a material breach of this Agreement, whereupon the breaching Party shall then and in such event be obligated to indemnify, defend and hold the non-breaching Party harmless from liability under the Wisconsin Public Records Law occasioned by such breach. Records that are subject to the Wisconsin Public Records Law shall be maintained for a period of three years following the termination of this Agreement.

11. Independent Contractor.

Nothing contained in this Agreement shall constitute or be construed to create a partnership or joint venture between County or its successors or assigns and Contractor or its successors or assigns. In entering into this Agreement, and in acting in compliance herewith, County is at all times acting and performing as an independent contractor, duly authorized to perform the acts required of it hereunder.

12. Electronic Documents Considered Writing.

Any document properly transmitted by computer access will be considered a "writing" delivered in connection with this Agreement. Electronic documents will be considered signed by a Party if they contain an agreed-upon electronic identification symbol or code as required by law. Electronic documents will be deemed received by a Party when accessible by the recipient on the computer system.

13. Choice of Law.

This Agreement shall be governed, interpreted, construed, and enforced in accordance with the internal laws of the State of Wisconsin, without regard to its conflict of laws principles. Any litigation over the enforceability of the provisions herein or to enforce any rights hereunder shall be in state court with venue in Milwaukee County.

14. Assignment Limitation, Subcontracts.

This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided, however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

15. Severability.

If any part of this Agreement is declared invalid or unenforceable by a court of competent jurisdiction, it shall not affect the validity or enforceability of the remainder of this Agreement, unless the Agreement so construed fails to meet the essential business purposes of the Parties as manifested herein.

16. Modification and Waiver.

This Agreement may not be modified and none of its terms may be waived, except in writing and signed by authorized representatives of both Parties. To the extent that any term in any document, other than a writing signed by both Parties that expressly purports to amend this Agreement, is contrary to, or conflicts with this Agreement, the terms of this Agreement shall control. A waiver by a Party of any default shall not be deemed a waiver of a prior or subsequent default of the same or other provisions of this Agreement. The failure of a Party to enforce, or the delay by a Party in enforcing, any of its rights shall not be deemed a continuing waiver or a modification of this Agreement.

17. Entire Agreement.

This Agreement and all properly executed Statements of Work constitute the entire agreement between the Parties relating to the subject matter hereof, and supersede any and all prior agreements and negotiations, whether oral, written, or implied. No change, addition, or amendment shall be made except by written agreement signed by a duly authorized representative of each Party.

ORDINANCE NO. 2022- 01

**Repeal Board of Supervisors Rules of Order 2020-2022 and
recreate Board of Supervisors Rules of Order 2022-2024**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1. Repeal Board of Supervisors Rules of Order 2020-2022 and recreate Board of
Supervisors Rules of Order 2022-2024:

CHAPTER III

BOARD OF SUPERVISORS

RULES OF ORDER 2022-2024

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS.

1. County Board Meeting Schedule

- a) All meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business. The board may establish by rule an earlier date during October or November for the annual meeting. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day. The annual meeting may be adjourned by the clerk, upon the written request of a majority of the supervisors, to a day designated in the request, but not less than one week nor more than 3 weeks from the Tuesday after the 2nd Monday of November. Upon such an adjournment being made, the clerk shall give each supervisor written notice of the time and place to which the annual meeting has been adjourned.
- b) If the annual meeting is adjourned to a date later than November 14th, the County Board shall convene a regular meeting prior to that date for the purpose of approving the annual county budget for the following year, approving the municipal apportionment to allow municipalities to finalize their annual budgets, and conducting any other business as needed.
- c) The board shall meet on the 3rd Tuesday of each April to organize and transact business. At this meeting the board may transact any business permitted at the annual meeting. The organizational meeting may be adjourned by the clerk, upon the written request of a majority of the supervisors, to a day designated in the request, but not less than one week nor more than 3 weeks from the 3rd Tuesday of each April. Upon such an adjournment being made, the clerk shall give each supervisor written notice of the time and place to which the annual meeting has been adjourned.
- d) Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

*Tuesday, April 16, 2024 at 4:00 p.m.	*Tuesday, April 15, 2025 at 4:00 p.m.
Tuesday, May 14, 2024	Tuesday, May 13, 2025

Tuesday, June 11, 2024	Tuesday, June 10, 2025
Tuesday, July 9, 2024	Tuesday, July 8, 2025
Monday, August 12, 2024	Tuesday, August 12, 2025
Tuesday, September 10, 2024	Tuesday, September 9, 2025
Tuesday, October 8, 2024 (2 nd)	Tuesday, October 14, 2025
Tuesday, October 22, 2024 (4 th)	Tuesday, October 28, 2025
*Tuesday, November 12, 2024	*Wednesday, November 12, 2025 *Tuesday, November 18, 2025
Tuesday, December 10, 2024	Tuesday, December 9, 2025
Tuesday, January 14, 2025	Tuesday, January 13, 2026
Tuesday, February 11, 2025	Tuesday, February 10, 2026
Tuesday, March 11, 2025	Tuesday, March 10, 2026
	Tuesday, April 21, 2026 at 4:00 p.m.

Election Dates 2024/2025/2026

February 20, 2024

April 2, 2024

August 13, 2024

November 5, 2024

February 18, 2025

April 1, 2025

02/17/26 (primary if needed)

04/07/26 (Spring General)

08/11/26 (Fall Primary)

11/3/26 (Fall General)

*Annual or Organizational Meeting (Required by Statute)

[am. 03/09/10, Ord. 2009-24; 03/13/12, Ord. 2011-24; Ord. 2013-24, 03/11/2014; Ord. 2016-01, 04/19/16; Ord. No. 2018-01, 04/17/2018; Ord. No. 2018-11, 08/13/2018; Ord. No. 2018-21, 12/11/2018; Ord. No. 2019-10, 11/12/2019]

- e) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday unless that Tuesday is an election day, in which case the meeting shall be held on the Monday preceding the election. [cr. 03/11/08, Ord. 2007-34; am. 3/13/12, Ord. 2011-24]

- f)** In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of a declared emergency. [Cr. 10/14/08, Ord. 2008-21; Ord. 2016-01, 04/19/2016]
- 2.** Board meetings shall commence at 7:00 p.m., except for the organizational meeting which shall commence at 4:00 p.m., unless by majority vote the Board prescribes a different time for convening. [Am. 02/10/04, Ord. 2003-34; 02/14/06, Ord. 2005-47; Ord. 2013-27, 03/11/2014; Ord. 2017-04, 06/13/2017; Ord. No. 2018-21, 12/11/2018]

12/20/2023
09:12:09

Jefferson County
ADMINISTRATION (YEAR TO DATE)

PAGE 1
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FROM 2023 01 TO 2023 12

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund									
11101 Administrator									
11101	411100	General Property Taxes	-561,175	0	-561,175	-467,646.20	.00	-93,529.22	83.3%
11101	424001	22201 Federal Grants	-53,510	0	-53,510	.00	.00	-53,510.00	.0%
11101	424001	22202 Federal Grants	-1,265,000	0	-1,265,000	.00	.00	-1,265,000.00	.0%
11101	424001	22211 Federal Grants	-72,725	0	-72,725	.00	.00	-72,725.00	.0%
11101	424001	22213 Federal Grants	-24,000	0	-24,000	.00	.00	-24,000.00	.0%
11101	424001	22225 Federal Grants	0	-1,000,000	-1,000,000	.00	.00	-1,000,000.00	.0%
11101	474023	Dept Vehicle Charges	0	0	0	-1,132.80	.00	1,132.80	.0%
11101	511110	Salary-Permanent Regular	321,929	0	321,929	266,481.11	.00	55,447.72	82.8%
11101	511210	Wages-Regular	66,949	0	66,949	61,329.54	.00	5,619.67	91.6%
11101	511220	Wages-Overtime	431	0	431	1,328.18	.00	-896.77	307.9%
11101	511330	Wages-Longevity Pay	369	0	369	375.00	.00	-6.25	101.7%
11101	512141	Social Security	27,883	0	27,883	23,244.54	.00	4,638.87	83.4%
11101	512142	Retirement (Employer)	26,498	0	26,498	22,219.95	.00	4,278.17	83.9%
11101	512144	Health Insurance	79,874	0	79,874	57,667.94	.00	22,205.91	72.2%
11101	512145	Life Insurance	73	0	73	61.87	.00	10.97	84.9%
11101	512156	County Paid Def Comp	8,500	0	8,500	8,376.63	.00	123.37	98.5%
11101	512173	Dental Insurance	3,864	0	3,864	2,461.00	.00	1,403.00	63.7%
11101	521219	Other Professional Serv	0	317,750	317,750	142,469.01	.00	175,280.99	44.8%
11101	521219	22225 Other Professional Serv	0	1,000,000	1,000,000	.00	.00	1,000,000.00	.0%
11101	521220	22211 Consultant	72,725	0	72,725	63,550.00	.00	9,175.00	87.4%
11101	529299	22226 Purchase Care & Service	0	0	0	50,000.00	.00	-50,000.00	.0%
11101	531303	Computer Equipmt & Software	0	0	0	2,390.69	.00	-2,390.69	.0%
11101	531303	22209 Computer Equipmt & Soft	0	0	0	6,616.45	.00	-6,616.45	.0%
11101	531303	22213 Computer Equipmt & Soft	24,000	0	24,000	24,000.00	.00	.00	100.0%
11101	531311	Postage & Box Rent	20	0	20	28.41	.00	-8.41	142.1%
11101	531312	Office Supplies	350	0	350	250.55	.00	99.45	71.6%
11101	531313	Printing & Duplicating	100	0	100	98.42	.00	1.58	98.4%
11101	531322	Subscriptions	450	0	450	611.99	.00	-161.99	136.0%
11101	531324	Membership Dues	2,500	0	2,500	623.00	.00	1,877.00	24.9%
11101	531326	Advertising	0	0	0	385.11	.00	-385.11	.0%
11101	531351	Gas/Diesel	300	0	300	540.55	.00	-240.55	180.2%
11101	532325	Registration	5,500	5,208	10,708	4,650.91	.00	6,057.44	43.4%
11101	532332	Mileage	0	0	0	132.93	.00	-132.93	.0%
11101	532334	Commercial Travel	0	0	0	437.97	.00	-437.97	.0%
11101	532335	Meals	350	0	350	533.21	.00	-183.21	152.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11101 532336 Lodging	576	0	576	1,079.43	.00	-503.43	187.4%
11101 532339 Other Travel & Tolls	50	0	50	151.97	.00	-101.97	303.9%
11101 533225 Telephone & Fax	500	0	500	255.53	.00	244.47	51.1%
11101 535242 Maintain Machinery & Equip	1,300	0	1,300	380.94	.00	919.06	29.3%
11101 571004 IP Telephony Allocation	318	0	318	291.50	.00	26.50	91.7%
11101 571005 Duplicating Allocation	67	0	67	61.38	.00	5.62	91.6%
11101 571009 MIS PC Group Allocation	6,007	0	6,007	5,506.38	.00	500.62	91.7%
11101 571010 MIS Systems Grp Alloc(ISIS)	2,263	0	2,263	2,074.38	.00	188.62	91.7%
11101 591519 Other Insurance	4,154	0	4,154	3,692.92	.00	461.08	88.9%
11101 594810 22202 Capital Equipment	1,265,000	0	1,265,000	.00	.00	1,265,000.00	.0%
11101 594821 Capital Improvement Land	0	40,000	40,000	17,300.00	.00	22,700.00	43.3%
11101 594822 22201 Capital Improvement Bui	53,510	0	53,510	.00	.00	53,510.00	.0%
11101 699999 Budgetary Fund Balance	0	-5,208	-5,208	.00	.00	-5,208.35	.0%
TOTAL Administrator	0	357,750	357,750	302,880.39	.00	54,869.61	84.7%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11102 Treatment Court							
11102 411100 General Property Taxes	-44,740	0	-44,740	-37,283.70	.00	-7,456.73	83.3%
11102 421001 State Aid	-232,027	0	-232,027	-23,466.62	.00	-208,560.38	10.1%
11102 511210 Wages-Regular	69,932	0	69,932	77,260.80	.00	-7,329.03	110.5%
11102 512141 Social Security	5,350	0	5,350	5,911.98	.00	-562.20	110.5%
11102 512142 Retirement (Employer)	4,755	0	4,755	5,255.15	.00	-499.79	110.5%
11102 512144 Health Insurance	0	0	0	6.25	.00	-6.25	.0%
11102 512145 Life Insurance	18	0	18	26.14	.00	-8.62	149.2%
11102 512173 Dental Insurance	1,104	0	1,104	1,196.51	.00	-92.51	108.4%
11102 521219 Other Professional Serv	180,000	55,000	235,000	150,940.00	.00	84,060.00	64.2%
11102 521219 22222 Other Professional Serv	0	0	0	39,168.33	.00	-39,168.33	.0%
11102 529299 Purchase Care & Services	0	0	0	8,963.15	.00	-8,963.15	.0%
11102 531303 Computer Equipmt & Software	2,200	0	2,200	.00	.00	2,200.00	.0%
11102 531311 Postage & Box Rent	40	0	40	17.78	.00	22.22	44.5%
11102 531312 Office Supplies	200	0	200	36.80	.00	163.20	18.4%
11102 531313 Printing & Duplicating	400	0	400	661.20	.00	-261.20	165.3%
11102 531319 Other Operating Supplies	0	0	0	1,695.23	.00	-1,695.23	.0%
11102 532325 Registration	2,500	0	2,500	1,750.00	.00	750.00	70.0%
11102 532332 Mileage	150	0	150	68.40	.00	81.60	45.6%
11102 532336 Lodging	1,200	0	1,200	1,000.00	.00	200.00	83.3%
11102 571004 IP Telephony Allocation	318	0	318	291.50	.00	26.50	91.7%
11102 571005 Duplicating Allocation	153	0	153	140.25	.00	12.75	91.7%
11102 571009 MIS PC Group Allocation	6,007	0	6,007	5,506.38	.00	500.62	91.7%
11102 571010 MIS Systems Grp Alloc(ISIS)	754	0	754	691.13	.00	62.87	91.7%
11102 591519 Other Insurance	1,687	0	1,687	662.75	.00	1,024.25	39.3%
TOTAL Treatment Court	0	55,000	55,000	240,499.41	.00	-185,499.41	437.3%
GRAND TOTAL	0	412,750	412,750	543,379.80	.00	-130,629.80	131.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11401 Clerk of Courts							
11401 411100 General Property Taxes	-739,125	0	-739,125	-615,937.50	.00	-123,187.47	83.3%
11401 421001 State Aid	-295,000	0	-295,000	-301,069.00	.00	6,069.00	102.1%
11401 421014 State Aid wages Allocation	-45,500	0	-45,500	-62,992.11	.00	17,492.11	138.4%
11401 421072 State Aid Interpreter	-35,500	0	-35,500	-43,554.00	.00	8,054.00	122.7%
11401 431004 Occupational	-160	0	-160	-40.00	.00	-120.00	25.0%
11401 441005 Overweight Fine 10% Co Share	-1,000	0	-1,000	-1,347.12	.00	347.12	134.7%
11401 441013 Ignition Interlock Surcharge	-13,000	0	-13,000	-10,470.77	.00	-2,529.23	80.5%
11401 441014 Restitution Admin Surcharge	-1,000	0	-1,000	-1,568.64	.00	568.64	156.9%
11401 441020 Other Fines/Due County	-6,000	0	-6,000	-3,462.70	.00	-2,537.30	57.7%
11401 442010 Restitution Revenue	-7,500	0	-7,500	-4,994.19	.00	-2,505.81	66.6%
11401 442012 Restitute Per Diem Jury	0	0	0	-14,482.42	.00	14,482.42	.0%
11401 442015 Restitution Surcharge	-17,000	0	-17,000	-12,102.33	.00	-4,897.67	71.2%
11401 451014 CS Program Fees	-1,500	0	-1,500	-1,220.00	.00	-280.00	81.3%
11401 451403 Circuit Court Costs	-51,000	0	-51,000	-45,370.02	.00	-5,629.98	89.0%
11401 451405 Misc Court Fees	-122,497	0	-122,497	-83,481.64	.00	-39,015.70	68.1%
11401 451411 Juvenile Pub Defender Reim	-3,500	0	-3,500	-684.91	.00	-2,815.09	19.6%
11401 451418 Witness Reimbursement Fees	-300	0	-300	-38.32	.00	-261.68	12.8%
11401 451419 Municipal Court	-2,500	0	-2,500	-1,670.00	.00	-830.00	66.8%
11401 451423 Bonds Forfeited	-25,000	0	-25,000	-2,750.00	.00	-22,250.00	11.0%
11401 451425 Psych Fees Reimbursement	-15,000	0	-15,000	-3,230.63	.00	-11,769.37	21.5%
11401 481001 Interest & Dividends	-175,000	0	-175,000	-117,198.99	.00	-57,801.01	67.0%
11401 511110 Salary-Permanent Regular	228,526	0	228,526	214,658.55	.00	13,867.41	93.9%
11401 511110 11201 Salary-Permanent Regula	0	0	0	2,291.34	.00	-2,291.34	.0%
11401 511210 wages-Regular	615,429	0	615,429	457,446.32	.00	157,982.57	74.3%
11401 511220 wages-Overtime	5,749	0	5,749	2,888.93	.00	2,860.25	50.2%
11401 511240 wages-Temporary	0	0	0	5,242.50	.00	-5,242.50	.0%
11401 511330 wages-Longevity Pay	1,015	0	1,015	883.75	.00	131.25	87.1%
11401 512141 Social Security	59,252	0	59,252	48,775.93	.00	10,476.29	82.3%
11401 512141 11201 Social Security	0	0	0	159.83	.00	-159.83	.0%
11401 512142 Retirement (Employer)	56,383	0	56,383	45,058.71	.00	11,324.02	79.9%
11401 512142 11201 Retirement (Employer)	0	0	0	155.80	.00	-155.80	.0%
11401 512144 Health Insurance	261,332	0	261,332	171,922.26	.00	89,409.75	65.8%
11401 512144 11201 Health Insurance	0	0	0	442.96	.00	-442.96	.0%
11401 512145 Life Insurance	241	0	241	231.25	.00	10.07	95.8%
11401 512145 11201 Life Insurance	0	0	0	2.04	.00	-2.04	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11401 512146 workers Compensation	0	0	0	401.52	.00	-401.52	.0%
11401 512153 HRA Contribution	0	0	0	2,177.30	.00	-2,177.30	.0%
11401 512153 11201 HRA Contribution	0	0	0	39.31	.00	-39.31	.0%
11401 512173 Dental Insurance	15,384	0	15,384	11,023.00	.00	4,361.00	71.7%
11401 521219 Other Professional Serv	50,000	0	50,000	29,430.00	.00	20,570.00	58.9%
11401 521251 Transcripts	12,000	0	12,000	6,097.87	.00	5,902.13	50.8%
11401 521255 Paper Service	500	0	500	.00	.00	500.00	.0%
11401 529159 Witness Fee	2,000	0	2,000	1,901.78	.00	98.22	95.1%
11401 529160 Interpreter Fee	80,000	0	80,000	101,175.73	.00	-21,175.73	126.5%
11401 529182 Jury-Meals	2,500	0	2,500	4,289.22	.00	-1,789.22	171.6%
11401 529183 Jury-Mileage	20,000	0	20,000	14,682.56	.00	5,317.44	73.4%
11401 529184 Jury-Misc	750	0	750	1,608.19	.00	-858.19	214.4%
11401 529186 Jury-Per Diem	25,000	0	25,000	34,220.00	.00	-9,220.00	136.9%
11401 529188 Jury-Soda	0	0	0	238.70	.00	-238.70	.0%
11401 529190 Jury-water Cooler	650	0	650	914.12	.00	-264.12	140.6%
11401 531001 Credit Card Fees	25	0	25	.00	.00	25.00	.0%
11401 531243 Furniture & Furnishings	4,500	0	4,500	234.71	.00	4,265.29	5.2%
11401 531298 United Parcel Service	50	0	50	8.63	.00	41.37	17.3%
11401 531301 Office Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
11401 531303 Computer Equipmt & Software	2,500	0	2,500	7,518.64	.00	-5,018.64	300.7%
11401 531310 Postage Special	6,000	0	6,000	10,727.72	.00	-4,727.72	178.8%
11401 531311 Postage & Box Rent	22,000	0	22,000	27,780.14	.00	-5,780.14	126.3%
11401 531312 Office Supplies	18,000	0	18,000	8,486.18	.00	9,513.82	47.1%
11401 531313 Printing & Duplicating	4,500	0	4,500	2,078.58	.00	2,421.42	46.2%
11401 531314 Small Items Of Equipment	0	0	0	392.64	.00	-392.64	.0%
11401 531323 Subscriptions-Tax & Law	6,500	0	6,500	3,974.58	.00	2,525.42	61.1%
11401 531324 Membership Dues	500	0	500	225.00	.00	275.00	45.0%
11401 531326 Advertising	2,000	0	2,000	236.77	.00	1,763.23	11.8%
11401 531348 Educational Supplies	300	0	300	265.80	.00	34.20	88.6%
11401 532325 Registration	1,500	0	1,500	405.00	.00	1,095.00	27.0%
11401 532332 Mileage	1,000	0	1,000	.00	.00	1,000.00	.0%
11401 532335 Meals	750	0	750	38.86	.00	711.14	5.2%
11401 532336 Lodging	1,000	0	1,000	180.00	.00	820.00	18.0%
11401 532339 Other Travel & Tolls	150	0	150	9.00	.00	141.00	6.0%
11401 533225 Telephone & Fax	4,200	0	4,200	3,209.61	.00	990.39	76.4%
11401 533236 Wireless Internet	0	0	0	-13.06	.00	13.06	.0%
11401 535242 Maintain Machinery & Equip	6,000	0	6,000	7,056.69	.00	-1,056.69	117.6%
11401 571004 IP Telephony Allocation	2,547	0	2,547	2,334.75	.00	212.25	91.7%
11401 571005 Duplicating Allocation	1,830	0	1,830	1,677.50	.00	152.50	91.7%
11401 571009 MIS PC Group Allocation	8,410	0	8,410	7,709.13	.00	700.87	91.7%
11401 571010 MIS Systems Grp Alloc(ISIS)	13,040	0	13,040	11,953.37	.00	1,086.63	91.7%
11401 591519 Other Insurance	10,419	0	10,419	8,062.12	.00	2,356.88	77.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11401 593256 Bank Charges	150	0	150	.00	.00	150.00	.0%
TOTAL Clerk of Courts	0	0	0	-64,753.46	.00	64,753.46	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11402 Judicial Support							
11402 411100 General Property Taxes	-473,102	0	-473,102	-394,251.30	.00	-78,850.30	83.3%
11402 511110 Salary-Permanent Regular	55,152	0	55,152	22,826.41	.00	32,325.72	41.4%
11402 511210 Wages-Regular	220,178	0	220,178	214,269.05	.00	5,909.33	97.3%
11402 511220 Wages-Overtime	2,573	0	2,573	13,941.34	.00	-11,368.15	541.8%
11402 511330 Wages-Longevity Pay	586	0	586	791.25	.00	-205.00	135.0%
11402 512141 Social Security	18,954	0	18,954	17,798.98	.00	1,154.97	93.9%
11402 512142 Retirement (Employer)	18,937	0	18,937	16,882.24	.00	2,055.07	89.1%
11402 512144 Health Insurance	102,695	0	102,695	78,267.60	.00	24,427.35	76.2%
11402 512145 Life Insurance	82	0	82	91.01	.00	-8.57	110.4%
11402 512173 Dental Insurance	4,968	0	4,968	3,555.00	.00	1,413.00	71.6%
11402 531243 Furniture & Furnishings	4,500	0	4,500	150.06	.00	4,349.94	3.3%
11402 531303 Computer Equipmt & Software	0	0	0	556.40	.00	-556.40	.0%
11402 531312 Office Supplies	4,000	0	4,000	2,814.39	.00	1,185.61	70.4%
11402 531313 Printing & Duplicating	500	0	500	.00	.00	500.00	.0%
11402 531323 Subscriptions-Tax & Law	10,500	0	10,500	5,930.10	.00	4,569.90	56.5%
11402 531326 Advertising	250	0	250	.00	.00	250.00	.0%
11402 531348 Educational Supplies	2,000	0	2,000	180.00	.00	1,820.00	9.0%
11402 533225 Telephone & Fax	1,200	0	1,200	426.08	.00	773.92	35.5%
11402 535242 Maintain Machinery & Equip	17,250	0	17,250	.00	.00	17,250.00	.0%
11402 571004 IP Telephony Allocation	3,397	0	3,397	3,113.88	.00	283.12	91.7%
11402 571010 MIS Systems Grp Alloc(ISIS)	2,640	0	2,640	2,420.00	.00	220.00	91.7%
11402 591519 Other Insurance	2,738	0	2,738	2,639.23	.00	98.77	96.4%
TOTAL Judicial Support	0	0	0	-7,598.28	.00	7,598.28	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11403 Courts Reimbursements							
11403 411100 General Property Taxes	69,700	0	69,700	58,083.30	.00	11,616.70	83.3%
11403 421001 State Aid	-100,500	0	-100,500	-112,103.00	.00	11,603.00	111.5%
TOTAL Courts Reimbursements	-30,800	0	-30,800	-54,019.70	.00	23,219.70	175.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114030 COC-GAL Indigent Contract							
114030 521212 ContractAtty/GAL-Non Crimina	0	0	0	50.95	.00	-50.95	.0%
114030 521212 14001 Legal	3,900	0	3,900	.00	.00	3,900.00	.0%
114030 521212 14002 Legal	52,500	0	52,500	46,669.08	.00	5,830.92	88.9%
114030 521212 14003 Legal	217,400	0	217,400	185,164.49	.00	32,235.51	85.2%
114030 521212 14004 Legal	5,500	0	5,500	.00	.00	5,500.00	.0%
114030 521212 14008 Legal	120,000	0	120,000	24,477.80	.00	95,522.20	20.4%
114030 521212 14009 Legal	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL COC-GAL Indigent Contract	414,300	0	414,300	256,362.32	.00	157,937.68	61.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114031 COC-GAL Indigent Non-Contract							
114031 451427 GAL-FA/PA NonJuv/Probate	-185,000	0	-185,000	-114,148.61	.00	-70,851.39	61.7%
114031 451427 14001 Courts Reimbursement-G	-30,000	0	-30,000	-19,498.98	.00	-10,501.02	65.0%
114031 451427 14002 Courts Reimbursement-G	-45,000	0	-45,000	-1,397.79	.00	-43,602.21	3.1%
114031 451427 14003 Courts Reimbursement-G	-7,000	0	-7,000	-1,888.37	.00	-5,111.63	27.0%
114031 451427 14004 Courts Reimbursement-G	-1,500	0	-1,500	-1,261.27	.00	-238.73	84.1%
114031 521212 NonContract GAL-NonCriminal	20,000	0	20,000	4,322.55	.00	15,677.45	21.6%
TOTAL COC-GAL Indigent Non-Contract	-248,500	0	-248,500	-133,872.47	.00	-114,627.53	53.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114032 COC-Adversary Counsel							
114032 451427 Atty-NonCriminal Reimb	-25,000	0	-25,000	-4,904.94	.00	-20,095.06	19.6%
114032 521212 NonContractAtty-NonCriminal	15,000	0	15,000	144.50	.00	14,855.50	1.0%
TOTAL COC-Adversary Counsel	-10,000	0	-10,000	-4,760.44	.00	-5,239.56	47.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114033 COC-Criminal Counsel							
114033 451427 Atty-CF/CM Reimb	-125,000	0	-125,000	-74,895.59	.00	-50,104.41	59.9%
114033 521212 NonContractAtty-CF/CM	10,000	0	10,000	13,736.18	.00	-3,736.18	137.4%
TOTAL COC-Criminal Counsel	-115,000	0	-115,000	-61,159.41	.00	-53,840.59	53.2%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114034 COC-Traffic Counsel							
114034 451427 Atty-CT/TR Reimb	-10,000	0	-10,000	.00	.00	-10,000.00	.0%
114034 521212 NonContractAtty-CT/TR	0	0	0	2,810.00	.00	-2,810.00	.0%
TOTAL COC-Traffic Counsel	-10,000	0	-10,000	2,810.00	.00	-12,810.00	-28.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11404 Commissioner							
11404 411100 General Property Taxes	-321,254	0	-321,254	-267,711.60	.00	-53,542.31	83.3%
11404 421014 State Aid Wages Allocation	-25,000	0	-25,000	-24,282.51	.00	-717.49	97.1%
11404 511110 Salary-Permanent Regular	180,580	0	180,580	140,365.56	.00	40,214.71	77.7%
11404 511210 Wages-Regular	55,164	0	55,164	51,749.25	.00	3,414.26	93.8%
11404 511220 Wages-Overtime	0	0	0	570.11	.00	-570.11	.0%
11404 512141 Social Security	17,240	0	17,240	14,140.98	.00	3,099.18	82.0%
11404 512142 Retirement (Employer)	16,031	0	16,031	12,860.46	.00	3,170.11	80.2%
11404 512144 Health Insurance	44,532	0	44,532	32,278.62	.00	12,252.94	72.5%
11404 512145 Life Insurance	40	0	40	39.83	.00	.01	100.0%
11404 512153 HRA Contribution	0	0	0	900.62	.00	-900.62	.0%
11404 512173 Dental Insurance	2,760	0	2,760	2,070.00	.00	690.00	75.0%
11404 531243 Furniture & Furnishings	1,500	0	1,500	69.28	.00	1,430.72	4.6%
11404 531301 Office Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
11404 531311 Postage & Box Rent	3,000	0	3,000	2,937.48	.00	62.52	97.9%
11404 531312 Office Supplies	2,000	0	2,000	924.79	.00	1,075.21	46.2%
11404 531313 Printing & Duplicating	500	0	500	.00	.00	500.00	.0%
11404 531323 Subscriptions-Tax & Law	4,500	0	4,500	1,500.90	.00	2,999.10	33.4%
11404 531324 Membership Dues	2,000	0	2,000	1,266.00	.00	734.00	63.3%
11404 531326 Advertising	100	0	100	81.99	.00	18.01	82.0%
11404 531348 Educational Supplies	450	0	450	854.86	.00	-404.86	190.0%
11404 532325 Registration	1,000	0	1,000	206.08	.00	793.92	20.6%
11404 532332 Mileage	500	0	500	.00	.00	500.00	.0%
11404 532335 Meals	200	0	200	.00	.00	200.00	.0%
11404 532336 Lodging	800	0	800	.00	.00	800.00	.0%
11404 532339 Other Travel & Tolls	100	0	100	.00	.00	100.00	.0%
11404 533225 Telephone & Fax	800	0	800	510.26	.00	289.74	63.8%
11404 535242 Maintain Machinery & Equip	1,600	0	1,600	1,719.00	.00	-119.00	107.4%
11404 571004 IP Telephony Allocation	425	0	425	389.62	.00	35.38	91.7%
11404 571009 MIS PC Group Allocation	4,806	0	4,806	4,405.50	.00	400.50	91.7%
11404 571010 MIS Systems Grp Alloc(ISIS)	1,886	0	1,886	1,728.87	.00	157.13	91.7%
11404 591519 Other Insurance	2,741	0	2,741	2,234.10	.00	506.90	81.5%
TOTAL Commissioner	0	0	0	-18,189.95	.00	18,189.95	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11405 Family Court Services							
11405 411100 General Property Taxes	-153,239	0	-153,239	-127,699.40	.00	-25,539.91	83.3%
11405 451017 Mediation Fee	-35,000	0	-35,000	-29,874.42	.00	-5,125.58	85.4%
11405 451018 Custody Studies	-35,000	0	-35,000	-19,191.38	.00	-15,808.62	54.8%
11405 451025 Family Marriage Counseling	-10,000	0	-10,000	-8,100.00	.00	-1,900.00	81.0%
11405 451412 Post Judgment Filing Fees	-9,000	0	-9,000	-7,675.00	.00	-1,325.00	85.3%
11405 511110 Salary-Permanent Regular	67,365	0	67,365	63,254.69	.00	4,109.85	93.9%
11405 511210 Wages-Regular	85,336	0	85,336	77,894.04	.00	7,441.54	91.3%
11405 512141 Social Security	10,801	0	10,801	10,247.80	.00	552.84	94.9%
11405 512142 Retirement (Employer)	9,072	0	9,072	8,497.18	.00	574.93	93.7%
11405 512144 Health Insurance	45,642	0	45,642	45,006.52	.00	635.68	98.6%
11405 512145 Life Insurance	24	0	24	24.81	.00	-.57	102.4%
11405 512173 Dental Insurance	2,208	0	2,208	2,024.00	.00	184.00	91.7%
11405 521219 Other Professional Serv	2,500	0	2,500	.00	.00	2,500.00	.0%
11405 521296 Computer Support	1,500	0	1,500	1,246.63	.00	253.37	83.1%
11405 531243 Furniture & Furnishings	1,000	0	1,000	50.98	.00	949.02	5.1%
11405 531277 Collateral Record Charges	750	0	750	74.25	.00	675.75	9.9%
11405 531301 Office Equipment	250	0	250	.00	.00	250.00	.0%
11405 531311 Postage & Box Rent	1,000	0	1,000	1,056.32	.00	-56.32	105.6%
11405 531312 Office Supplies	750	0	750	2,558.17	.00	-1,808.17	341.1%
11405 531313 Printing & Duplicating	100	0	100	164.08	.00	-64.08	164.1%
11405 531324 Membership Dues	350	0	350	.00	.00	350.00	.0%
11405 531326 Advertising	250	0	250	.00	.00	250.00	.0%
11405 531348 Educational Supplies	200	0	200	.00	.00	200.00	.0%
11405 532325 Registration	1,185	0	1,185	1,012.15	.00	172.85	85.4%
11405 532332 Mileage	1,500	0	1,500	683.22	.00	816.78	45.5%
11405 532335 Meals	175	0	175	39.06	.00	135.94	22.3%
11405 532336 Lodging	500	0	500	258.00	.00	242.00	51.6%
11405 532339 Other Travel & Tolls	50	0	50	.00	.00	50.00	.0%
11405 533225 Telephone & Fax	150	0	150	2.42	.00	147.58	1.6%
11405 535242 Maintain Machinery & Equip	675	0	675	1,952.15	.00	-1,277.15	289.2%
11405 571004 IP Telephony Allocation	425	0	425	389.62	.00	35.38	91.7%
11405 571009 MIS PC Group Allocation	4,806	0	4,806	4,405.50	.00	400.50	91.7%
11405 571010 MIS Systems Grp Alloc(ISIS)	1,848	0	1,848	1,694.00	.00	154.00	91.7%
11405 591519 Other Insurance	1,828	0	1,828	1,447.16	.00	380.84	79.2%
TOTAL Family Court Services	0	0	0	31,442.55	.00	-31,442.55	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11407 Law Library							
11407 411100 General Property Taxes	-8,301	0	-8,301	-6,917.50	.00	-1,383.50	83.3%
11407 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
11407 531323 Subscriptions-Tax & Law	6,700	0	6,700	5,893.98	.00	806.02	88.0%
11407 531348 Educational Supplies	350	0	350	.00	.00	350.00	.0%
11407 571009 MIS PC Group Allocation	1,201	0	1,201	1,100.88	.00	100.12	91.7%
TOTAL Law Library	0	0	0	77.36	.00	-77.36	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11408 Register in Probate							
11408 411100 General Property Taxes	-158,721	0	-158,721	-132,267.60	.00	-26,453.56	83.3%
11408 451403 Circuit Court Costs	-2,600	0	-2,600	-1,897.00	.00	-703.00	73.0%
11408 451407 Filing Fees Due Co Probate	-24,000	0	-24,000	-32,931.40	.00	8,931.40	137.2%
11408 451408 Other Fees Due Co Probate	-1,000	0	-1,000	-164.00	.00	-836.00	16.4%
11408 451428 Claim Against Estate Filing	-400	0	-400	-408.00	.00	8.00	102.0%
11408 511210 Wages-Regular	98,562	0	98,562	74,705.65	.00	23,855.91	75.8%
11408 511220 Wages-Overtime	0	0	0	364.61	.00	-364.61	.0%
11408 511240 Wages-Temporary	0	0	0	2,610.00	.00	-2,610.00	.0%
11408 512141 Social Security	6,808	0	6,808	5,792.04	.00	1,016.18	85.1%
11408 512142 Retirement (Employer)	6,702	0	6,702	5,104.67	.00	1,597.51	76.2%
11408 512144 Health Insurance	45,642	0	45,642	22,830.68	.00	22,811.52	50.0%
11408 512145 Life Insurance	24	0	24	24.93	.00	-.93	103.9%
11408 512173 Dental Insurance	2,208	0	2,208	1,012.00	.00	1,196.00	45.8%
11408 521219 Other Professional Serv	10,000	0	10,000	1,375.00	.00	8,625.00	13.8%
11408 521251 Transcripts	100	0	100	25.50	.00	74.50	25.5%
11408 529160 Interpreter Fee	5,000	0	5,000	3,250.80	.00	1,749.20	65.0%
11408 531301 Office Equipment	500	0	500	.00	.00	500.00	.0%
11408 531311 Postage & Box Rent	3,500	0	3,500	5,173.22	.00	-1,673.22	147.8%
11408 531312 Office Supplies	750	0	750	690.83	.00	59.17	92.1%
11408 531313 Printing & Duplicating	1,000	0	1,000	338.07	.00	661.93	33.8%
11408 531323 Subscriptions-Tax & Law	0	0	0	1,500.90	.00	-1,500.90	.0%
11408 531324 Membership Dues	685	0	685	195.00	.00	490.00	28.5%
11408 531326 Advertising	300	0	300	350.00	.00	-50.00	116.7%
11408 531348 Educational Supplies	500	0	500	83.90	.00	416.10	16.8%
11408 532325 Registration	275	0	275	.00	.00	275.00	.0%
11408 532332 Mileage	250	0	250	.00	.00	250.00	.0%
11408 532335 Meals	100	0	100	.00	.00	100.00	.0%
11408 532336 Lodging	350	0	350	.00	.00	350.00	.0%
11408 533225 Telephone & Fax	200	0	200	126.98	.00	73.02	63.5%
11408 571004 IP Telephony Allocation	318	0	318	291.50	.00	26.50	91.7%
11408 571010 MIS Systems Grp Alloc(ISIS)	1,855	0	1,855	1,700.38	.00	154.62	91.7%
11408 591519 Other Insurance	1,092	0	1,092	934.01	.00	157.99	85.5%
TOTAL Register in Probate	0	0	0	-39,187.33	.00	39,187.33	.0%
GRAND TOTAL	0	0	0	-92,848.81	.00	92,848.81	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11501 Corporation Counsel							
11501 411100 General Property Taxes	-488,185	0	-488,185	-406,821.20	.00	-81,364.27	83.3%
11501 480102 Misc Reimbursement	0	0	0	-7,740.10	.00	7,740.10	.0%
11501 511110 Salary-Permanent Regular	264,732	0	264,732	237,771.12	.00	26,960.98	89.8%
11501 511210 Wages-Regular	65,688	0	65,688	61,649.99	.00	4,038.23	93.9%
11501 511220 Wages-Overtime	394	0	394	169.91	.00	223.66	43.2%
11501 511330 Wages-Longevity Pay	188	0	188	202.50	.00	-15.00	108.0%
11501 512141 Social Security	22,876	0	22,876	21,939.21	.00	936.66	95.9%
11501 512142 Retirement (Employer)	22,508	0	22,508	19,824.02	.00	2,684.07	88.1%
11501 512144 Health Insurance	73,028	0	73,028	41,916.94	.00	31,110.58	57.4%
11501 512145 Life Insurance	129	0	129	164.06	.00	-35.01	127.1%
11501 512153 HRA Contribution	0	0	0	81.93	.00	-81.93	.0%
11501 512173 Dental Insurance	3,533	0	3,533	2,898.85	.00	633.95	82.1%
11501 521212 Legal	5,000	0	5,000	1,830.26	.00	3,169.74	36.6%
11501 521219 Other Professional Serv	1,000	0	1,000	-6.70	.00	1,006.70	.7%
11501 531003 Notary Public Related	0	0	0	20.00	.00	-20.00	.0%
11501 531298 United Parcel Service	10	0	10	7.97	.00	2.03	79.7%
11501 531303 Computer Equipmt & Software	3,000	12,000	15,000	14,059.42	.00	940.58	93.7%
11501 531311 Postage & Box Rent	200	0	200	986.15	.00	-786.15	493.1%
11501 531312 Office Supplies	500	0	500	864.96	.00	-364.96	173.0%
11501 531313 Printing & Duplicating	70	0	70	67.50	.00	2.50	96.4%
11501 531314 Small Items Of Equipment	300	0	300	.00	.00	300.00	.0%
11501 531323 Subscriptions-Tax & Law	4,000	0	4,000	5,178.97	.00	-1,178.97	129.5%
11501 531324 Membership Dues	1,656	0	1,656	1,778.00	.00	-122.25	107.4%
11501 531326 Advertising	0	0	0	846.48	.00	-846.48	.0%
11501 532325 Registration	2,000	0	2,000	755.00	.00	1,245.00	37.8%
11501 532332 Mileage	400	0	400	40.28	.00	359.72	10.1%
11501 532335 Meals	200	0	200	.00	.00	200.00	.0%
11501 532336 Lodging	1,500	0	1,500	890.99	.00	609.01	59.4%
11501 533225 Telephone & Fax	100	0	100	126.58	.00	-26.58	126.6%
11501 535242 Maintain Machinery & Equip	300	0	300	513.31	.00	-213.31	171.1%
11501 571004 IP Telephony Allocation	425	0	425	389.62	.00	35.38	91.7%
11501 571005 Duplicating Allocation	148	0	148	135.63	.00	12.37	91.6%
11501 571009 MIS PC Group Allocation	7,208	0	7,208	6,607.37	.00	600.63	91.7%
11501 571010 MIS Systems Grp Alloc(ISIS)	3,168	0	3,168	2,904.00	.00	264.00	91.7%
11501 591519 Other Insurance	3,926	0	3,926	3,136.87	.00	789.13	79.9%
TOTAL Corporation Counsel	0	12,000	12,000	13,189.89	.00	-1,189.89	109.9%
GRAND TOTAL	0	12,000	12,000	13,189.89	.00	-1,189.89	109.9%

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COUNTY BOARD (YEAR TO DATE)

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11601 County Board							
11601 411100 General Property Taxes	-250,706	0	-250,706	-208,922.00	.00	-41,784.38	83.3%
11601 511110 Salary-Permanent Regular	44,880	0	44,880	41,140.00	.00	3,740.00	91.7%
11601 512141 Social Security	9,475	0	9,475	10,146.86	.00	-671.47	107.1%
11601 514151 Per Diem	78,981	0	78,981	90,106.84	.00	-11,125.85	114.1%
11601 531303 Computer Equipmt & Software	0	0	0	475.00	.00	-475.00	.0%
11601 531311 Postage & Box Rent	500	0	500	84.07	.00	415.93	16.8%
11601 531312 Office Supplies	500	0	500	433.61	.00	66.39	86.7%
11601 531313 Printing & Duplicating	3,000	0	3,000	2,726.90	.00	273.10	90.9%
11601 531321 Publication Of Legal Notice	10,000	0	10,000	8,963.33	.00	1,036.67	89.6%
11601 531324 Membership Dues	15,250	0	15,250	15,035.65	.00	214.35	98.6%
11601 531349 Other Operating Expenses	100	0	100	.00	.00	100.00	.0%
11601 532325 Registration	600	0	600	920.00	.00	-320.00	153.3%
11601 532332 Mileage	16,000	0	16,000	19,366.27	.00	-3,366.27	121.0%
11601 532335 Meals	800	0	800	2,651.47	.00	-1,851.47	331.4%
11601 532336 Lodging	800	0	800	1,071.00	.00	-271.00	133.9%
11601 532339 Other Travel & Tolls	0	0	0	72.40	.00	-72.40	.0%
11601 533225 Telephone & Fax	50	0	50	.00	.00	50.00	.0%
11601 535242 Maintain Machinery & Equip	500	0	500	682.36	.00	-182.36	136.5%
11601 571004 IP Telephony Allocation	106	0	106	97.13	.00	8.87	91.6%
11601 571005 Duplicating Allocation	3,926	0	3,926	3,598.87	.00	327.13	91.7%
11601 571009 MIS PC Group Allocation	42,048	0	42,048	38,544.00	.00	3,504.00	91.7%
11601 571010 MIS Systems Grp Alloc(ISIS)	22,626	0	22,626	20,740.50	.00	1,885.50	91.7%
11601 591519 Other Insurance	564	0	564	425.37	.00	138.63	75.4%
TOTAL County Board	0	0	0	48,359.63	.00	-48,359.63	.0%

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COUNTY BOARD (YEAR TO DATE)

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11602 Board Indirect							
11602 411100 General Property Taxes	-234,933	0	-234,933	-195,777.50	.00	-39,155.50	83.3%
11602 593405 JCEDC	128,433	75,000	203,433	204,864.00	.00	-1,431.00	100.7%
11602 593409 Literacy Council Donation	18,500	0	18,500	16,000.00	.00	2,500.00	86.5%
11602 593410 Free Clinic Donation	67,500	0	67,500	60,000.00	.00	7,500.00	88.9%
11602 593412 Tourism Donation	4,500	0	4,500	4,500.00	.00	.00	100.0%
11602 593413 Railroad Consortium Donation	16,000	0	16,000	16,000.00	.00	.00	100.0%
11602 699999 Budgetary Fund Balance	0	-75,000	-75,000	.00	.00	-75,000.00	.0%
TOTAL Board Indirect	0	0	0	105,586.50	.00	-105,586.50	.0%

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COUNTY BOARD (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11603 Historical Commission							
11603 485250 Publishing Royalties	0	0	0	-76.93	.00	76.93	.0%
11603 531311 Postage & Box Rent	0	0	0	8.77	.00	-8.77	.0%
11603 594950 Operating Reserve	0	5,537	5,537	.00	.00	5,536.70	.0%
11603 699700 Resv Applied Operating	0	-5,537	-5,537	.00	.00	-5,536.70	.0%
TOTAL Historical Commission	0	0	0	-68.16	.00	68.16	.0%
GRAND TOTAL	0	0	0	153,877.97	.00	-153,877.97	.0%

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Jefferson County
COUNTY CLERK (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11701 County Clerk							
11701 411100 General Property Taxes	-208,361	0	-208,361	-173,633.80	.00	-34,726.75	83.3%
11701 431001 Marriage License Fees	-30,000	0	-30,000	-26,325.00	.00	-3,675.00	87.8%
11701 431006 Domestic Partner Term Fee	-110	0	-110	.00	.00	-110.00	.0%
11701 451003 Marriage Waiver Fees	-150	0	-150	-520.00	.00	370.00	346.7%
11701 451033 Marriage Lic Void / Refund	-70	0	-70	-65.00	.00	-5.00	92.9%
11701 451308 Postage Fees	-1,000	0	-1,000	-1,570.95	.00	570.95	157.1%
11701 451404 Passport Fees	-24,000	0	-24,000	-31,997.00	.00	7,997.00	133.3%
11701 451413 Passport Photo Fees	-5,500	0	-5,500	-11,135.88	.00	5,635.88	202.5%
11701 511110 Salary-Permanent Regular	83,160	0	83,160	76,320.00	.00	6,840.00	91.8%
11701 511210 Wages-Regular	79,637	0	79,637	63,140.56	.00	16,496.02	79.3%
11701 511220 Wages-Overtime	201	0	201	302.12	.00	-101.29	150.4%
11701 512141 Social Security	11,108	0	11,108	9,991.24	.00	1,116.61	89.9%
11701 512142 Retirement (Employer)	11,084	0	11,084	9,442.64	.00	1,641.18	85.2%
11701 512144 Health Insurance	57,053	0	57,053	45,244.19	.00	11,808.56	79.3%
11701 512145 Life Insurance	40	0	40	31.53	.00	8.19	79.4%
11701 512173 Dental Insurance	2,760	0	2,760	2,216.55	.00	543.45	80.3%
11701 529167 Conservation Congress	1,350	0	1,350	1,184.83	.00	165.17	87.8%
11701 531003 Notary Public Related	600	0	600	20.00	.00	580.00	3.3%
11701 531243 Furniture & Furnishings	1,800	0	1,800	.00	.00	1,800.00	.0%
11701 531311 Postage & Box Rent	2,500	0	2,500	3,207.23	.00	-707.23	128.3%
11701 531312 Office Supplies	300	0	300	671.58	.00	-371.58	223.9%
11701 531313 Printing & Duplicating	1,500	0	1,500	1,340.59	.00	159.41	89.4%
11701 531314 Small Items Of Equipment	300	0	300	651.74	.00	-351.74	217.2%
11701 531321 Publication Of Legal Notice	150	0	150	.00	.00	150.00	.0%
11701 531323 Subscriptions-Tax & Law	100	0	100	.00	.00	100.00	.0%
11701 531324 Membership Dues	125	0	125	125.00	.00	.00	100.0%
11701 531326 Advertising	100	0	100	111.57	.00	-11.57	111.6%
11701 531351 Gas/Diesel	100	0	100	.00	.00	100.00	.0%
11701 532325 Registration	800	0	800	455.00	.00	345.00	56.9%
11701 532332 Mileage	150	0	150	37.34	.00	112.66	24.9%
11701 532335 Meals	125	0	125	122.57	.00	2.43	98.1%
11701 532336 Lodging	880	0	880	636.00	.00	244.00	72.3%
11701 532339 Other Travel & Tolls	50	0	50	.00	.00	50.00	.0%
11701 533225 Telephone & Fax	400	0	400	336.88	.00	63.12	84.2%
11701 533236 Wireless Internet	75	0	75	.00	.00	75.00	.0%

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 Jefferson County
 COUNTY CLERK (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11701 571004 IP Telephony Allocation	475	0	475	389.62	.00	85.38	82.0%
11701 571005 Duplicating Allocation	1,000	0	1,000	1,075.25	.00	-75.25	107.5%
11701 571009 MIS PC Group Allocation	7,809	0	7,809	7,158.25	.00	650.75	91.7%
11701 571010 MIS Systems Grp Alloc(ISIS)	1,508	0	1,508	1,382.37	.00	125.63	91.7%
11701 591519 Other Insurance	1,952	0	1,952	1,544.73	.00	407.27	79.1%
TOTAL County Clerk	0	0	0	-18,108.25	.00	18,108.25	.0%

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11702 Elections							
11702 411100 General Property Taxes	-52,669	0	-52,669	-43,890.50	.00	-8,778.08	83.3%
11702 424001 Federal Grants	0	0	0	-5,911.74	.00	5,911.74	.0%
11702 472004 Election Reimbursement	-25,000	0	-25,000	-22,888.83	.00	-2,111.17	91.6%
11702 472007 Municipal Other Charges	-100	0	-100	-883.42	.00	783.42	883.4%
11702 472008 SVRS Charges-Govt Units	-13,000	0	-13,000	-5,020.50	.00	-7,979.50	38.6%
11702 473015 Election Maint Contracts	-22,028	0	-22,028	-23,816.30	.00	1,788.28	108.1%
11702 511210 Wages-Regular	0	0	0	6,926.78	.00	-6,926.78	.0%
11702 511220 Wages-Overtime	0	0	0	8.26	.00	-8.26	.0%
11702 512141 Social Security	20	0	20	547.92	.00	-528.02	%
11702 512142 Retirement (Employer)	0	0	0	430.81	.00	-430.81	.0%
11702 512144 Health Insurance	0	0	0	158.45	.00	-158.45	.0%
11702 512145 Life Insurance	0	0	0	.23	.00	-.23	.0%
11702 512173 Dental Insurance	0	0	0	121.69	.00	-121.69	.0%
11702 514151 Per Diem	260	0	260	260.00	.00	.00	100.0%
11702 521219 Other Professional Serv	9,000	0	9,000	12,619.22	.00	-3,619.22	140.2%
11702 531303 Computer Equipmt & Software	22,000	39,269	61,269	40,018.12	.00	21,250.88	65.3%
11702 531311 Postage & Box Rent	10	0	10	2.58	.00	7.42	25.8%
11702 531312 Office Supplies	1,600	0	1,600	1,550.99	.00	49.01	96.9%
11702 531313 Printing & Duplicating	45,000	0	45,000	36,093.49	.00	8,906.51	80.2%
11702 531321 Publication Of Legal Notice	5,500	0	5,500	5,775.64	.00	-275.64	105.0%
11702 532325 Registration	125	0	125	54.00	.00	71.00	43.2%
11702 532332 Mileage	50	0	50	44.41	.00	5.59	88.8%
11702 532335 Meals	80	0	80	38.82	.00	41.18	48.5%
11702 533225 Telephone & Fax	5	0	5	.00	.00	5.00	.0%
11702 533236 Wireless Internet	1,500	0	1,500	676.72	.00	823.28	45.1%
11702 535242 Maintain Machinery & Equip	23,478	0	23,478	22,860.76	.00	616.94	97.4%
11702 571004 IP Telephony Allocation	106	0	106	97.13	.00	8.87	91.6%
11702 571005 Duplicating Allocation	22	0	22	20.13	.00	1.87	91.5%
11702 571009 MIS PC Group Allocation	3,604	0	3,604	3,303.63	.00	300.37	91.7%
11702 571010 MIS Systems Grp Alloc(ISIS)	437	0	437	400.62	.00	36.38	91.7%
11702 699999 Budgetary Fund Balance	0	-39,269	-39,269	.00	.00	-39,269.00	.0%
TOTAL Elections	0	0	0	29,599.11	.00	-29,599.11	.0%

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 Jefferson County
 COUNTY CLERK (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11703 Insurance General, Auto, WC							
11703 591519 Other Insurance	0	0	0	86,480.04	.00	-86,480.04	.0%
TOTAL Insurance General, Auto, WC	0	0	0	86,480.04	.00	-86,480.04	.0%

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11704 Dog Licenses							
11704 529003 Dog Listing Fees	16,000	0	16,000	13,831.50	.00	2,168.50	86.4%
11704 531319 Other Operating Supplies	1,000	0	1,000	1,261.03	.00	-261.03	126.1%
11704 531353 Dog Fees Returned	15,335	0	15,335	.00	.00	15,335.00	.0%
TOTAL Dog Licenses	32,335	0	32,335	15,092.53	.00	17,242.47	46.7%

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11705 ICC Activity							
11705 473010 Intercounty Billed	-200	0	-200	.00	.00	-200.00	.0%
11705 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
11705 532335 Meals	100	0	100	.00	.00	100.00	.0%
11705 594950 Operating Reserve	0	-7	-7	.00	.00	-6.50	.0%
11705 699700 Resv Applied Operating	0	7	7	.00	.00	6.50	.0%
TOTAL ICC Activity	0	0	0	.00	.00	.00	.0%
GRAND TOTAL	0	0	0	83,687.09	.00	-83,687.09	.0%